

SUNRISE PICKLEBALL CLUB

Board of Directors Meeting Minutes

August 18, 2022

OPENING

The Board of Directors Meeting for Sunrise Pickleball Club (SPC) was called to order at 4:30pm at Rusch Park, room #4.

Present (In-Attendance) :

Tom Bylsma (V.P.), Elaine Dykhouse (Secretary) Rodney Coleman (Event Dir.), Gwen Warrener (Communications Dir.), Reine Steel (IT Dir), Jerry Mountjoy (Membership Dir.)

Guest: Jake Polito, Sunrise Park and Recreation Dept.

ABSENT

Jeremiah Brown (Treasurer),

VACANT

President

Ambassador

- Elaine moved to approve July 21, 2022 Minutes
- Elaine moved to approve the August 18, 2022 Agenda

Tom second, unanimously approved

OFFICER REPORTS

President :

Vice President :

BENCHES: Tom has worked with Jake Polito with the Park District and (4) metal benches, two for each walkway, has been ordered. **COST: \$2,916** – THIS WAS PREVIOUSLY APPROVED BY THE Board at the July meeting.

DRINKING FOUNTAIN: Jake has confirmed that it has been ordered, expecting it to arrive any day and expects to have it installed no later than the end of September. **Club's cost: \$6,500**

CONCRETE WALKWAY: PRELIMINARY estimate for 100' walkway behind courts 10-12 is approximately \$29,000. Jake informs the board that the company providing the "estimate" does a lot of work for the park district and their bids consistently comes in below others and are considered very competitive. Jake believes costs will continue to climb. Several proposals have been presented to complete the concrete:

- 1) **REDUCE** the walkway by 25' and hopefully getting the cost below \$25,000 thus not needing an RFP. This proposal MAY allow the work to be completed this calendar year,
 - a. DRAWBACK: If the full walkway not completed now, it may never get done
- 2) **PARK to RFP** the walkway for the full 100' and receive a FORMAL bid. This route most likely with push the work, if approved, into the 2023 calendar year.
 - a. POSITIVE: The entire walkway is completed and will look nice for the membership.

Lively discussion transpired as Board is sensitive to the costs to the membership and while trying to reduce the costs (and getting the work done this year) means reducing 25' of walkway, the concern is WHEN would the remaining 25' be completed? There is a lot of work that must go into the walkway as it is not graded, so heavy equipment has to be brought in, material costs, framing, etc. must be completed. Unknown factor would be how much it would cost in the future to complete the remaining 25'.

Elaine put forth the following motion:

Motion to have the park move forward with the RFP for the FULL 100' of walkway, understanding that the work may not be completed in 2022. **JERRY SECOND – UNANIMOUS APPROVAL**

UPDATE FROM JAKE (8/24/2022):

I received the revised proposal from Martin Engineering this morning. We are going with a reduced thickness of concrete reinforced with #4 rebar. This sidewalk would span the entire distance of Courts #10-12 This will bring the **proposed project amount to \$24,990.**

➔ Getting the cost under \$25,000 allows the park to move forward without an RFP

Through electronic voting, the board **UNANIMOUSLY approved** that Sunrise Pickleball Club will reimburse the park \$24,990 to complete the walkway.

COURT RESURFACING

Resurfacing has to go through the RFP process. The park has walked the courts and informed that the resurfacing work could get completed this calendar year. CHAMPION is the contractor. It was brought up that there are posts on the original courts that are not placed correctly and would be nice to have those reset at the time of resurfacing.

Proposal#1: Have all 12 courts resurfaced (includes crack repair and re-painting) completed at once (cost effective way), work most likely completed in 2022 calendar year NO POSTS would be re-positioned. Courts would have to be closed down for an unspecified amount of time due to weather, workers, material, etc.

Proposal #2: Resurface six courts in 2022 and six courts in 2023 – NO POST Resetting

Proposal #3: Six courts re-surfaced NOW and then complete the remaining six courts in 2023 and this WOULD INCLUDE resetting the posts correctly.

Elaine put forth the following motion:

Move to approve proposal #3, allowing the park to start the RFP process NOW, resurfacing of the six courts that have the worst cracks in current calendar year. This proposal would also allow park to start the RFP process for the remaining six courts later this year, to be resurfaced AND to have the posts reset so all courts are equal in post positioning. The second resurfacing would not be completed until Spring / Summer. Gwen second, **UNANIMOUSLY approved** – cost at this time is unknown

Rekeying of the Bistro to be completed by the end of August 2022 – cost \$254

TOURNAMENTS / ROUND ROBINS

➔ Tournaments / Round Robins

- September 10, 2022, tournament is set by Trisha, park has approved the tournament.
- Club tournament September 30, 2022
- King / Queen of the Court play has received tremendous support from the membership
- Board would like to expand playing opportunities, but more volunteers are needed to expand the offering.
- Board to create a heat policy to ensure the safety of our membership. Suggested that if forecast calls for excess of 90 degrees before 9am or over 100 degrees after 5pm, event will be cancelled.

Treasurer:

As Treasurer was absent, there was no report at this meeting

Membership

- 832 members
- New members will be mailed their membership bands.
- 2023 bands have been ordered
- Jerry plans on mailing out the 2023 bands to members with maybe some drop-in sessions at the courts for members to pick up.

ACTIVITY DIRECTOR

The Board discussed the need for an Activity Director – this individual would assist with club events such as King / Queen of the court, ladders, and tournaments – help be the liaison between the event coordinators and the BOD. They would also be instrumental with social events such as round robins and potlucks. Recruiting will commence to fill this role. This will most likely be a stipend position for the club with the individual working as an Independent Contractor. Vice-President Tom Bylsma will check on the need for liability insurance for an independent contractor activity director. The board will consider a stipend of up to \$1,000 per month depending on the duties to be performed. Jerry Mountjoy will draft a job description for board review.

Adjournment - Meeting was adjourned at 6:20pm by Elaine

Minutes submitted by: Elaine Dykhouse, Secretary