

## SUNRISE PICKLEBALL CLUB

### Board of Directors Meeting Minutes

July 21, 2022

#### OPENING

The Board of Directors Meeting for Sunrise Pickleball Club (SPC) was called to order at 5:32pm at Rusch Park, room #4.

#### Present (In-Attendance) :

Tom Bylsma (V.P.), Elaine Dykhouse (Secretary), Jeremiah Brown (Treasurer), Rodney Coleman (Event Dir.), Gwen Warrener (Communications Dir.), Reine Steel (IT Dir)

GUEST: Marisa Brown

#### ABSENT

Cynthia Cheney (President), Jerry Mountjoy (Membership Dir.),

#### VACANT

Ambassador

- Elaine moved to approve April 21, 2022 general membership meeting minutes
- There were no meetings in May or June
- Elaine moved to approve the July 21. 2022 Agenda

Tom second, unanimously approved

#### **OFFICER REPORTS**

##### **President :**

**UPDATE:** On 7/23/2022, The BOD received an email from Cynthia informing that due to personal reasons, she needed to step down as President. She enjoyed working with the Board, and the club, wished everyone well. We thank her for her time and effort and wish her the best. It was further decided that since BOD elections are in October, the BOD will not actively seek to fill this role and duties will be absorbed by the remaining board members.

##### **Vice President :**

- ➔ Tournaments / Round Robins
  - July tournament has a few spots open
  - Open entry for the 9/30/22 tournament run by Robin. Trying to keep price down, \$30 for single event, \$45 for two events.
  - Idea of reduced fees in lieu of tee shirts / awards
  - Renewed Directors Insurance \$700

### **Treasurer:**

- Continuing to work on cleaning up the GL to try and avoid tax filing challenge for 2022
- \$93,826 – Checking Account
- \$110,576 – Savings Account
- PayPal account ~ \$20,000, still reconciling

### **CASH HANDLING**

Jeremiah discussed with the Board to stop accepting cash payments as “tracing” cash is difficult without proper records. Discussion about how to handle drop in player payments and it was discussed that a receipt book be utilized if cash is to be accepted. Reine reminded the board that it is easy to send electronic funds using a QR Code or sending via PayPal.

### **REIMBURSEMENT FORM**

Jeremiah discussed the need to utilize a reimbursement form when Board members request reimbursement for an expenditure. Having receipts scanned and sent to Jeremiah proves a bit difficult to keep organized as it doesn't always provide the necessary detail. Some events may utilize an invoicing system, versus a reimbursement system, as a service is being performed at some of the tournaments and events, thus a reimbursement may not be the best vehicle. Jeremiah will look into further and reach out directly to those folks in need of training / assistance on this process.

### **Membership/Communication:**

Gwen reporting

- 800 members to date, 80+ alone in April
- Membership bands for 2023 will be GOLD. This will allow Jerry to order in advance, so club is ready to provide bands starting Jan. 2023.
- Temporary 20' shade structure was suggested, and Tom will purchase it at a cost of about \$200. BOD Continues to look for ideas to provide more shade for the members, thus talking with Jake as park does not want to put up / take down anything with the change of seasons.
- Benches – Gwen has had some discussion with Jake and Board approved a \$2500 budget to purchase a bench.
  - UPDATE: on August 4, 2022, an electronic vote was unanimously passed to purchase TWO 15' benches, approved by the park district, cost approximately \$3500 for both benches.
- Storage has been discussed, Gwen will continue to work with the park for ideas and suggestions.
- It was discussed that new keys may be needed for the Bistro. The BOD approved Gwen and Tom to handle this with the park, including using a locksmith if necessary,
- KING / QUEEN of the Court: This has been a surprisingly welcome event, the feedback has been very positive with comments such as: This is a faster event, it's a great mix of people, I don't have to commit to 10 weeks. A take away is that players need to play in their ranking as it's difficult when a 2,5 player is playing at the 3.5 level (and visa-versa). It was discussed that more King / Queen events will continue forward. While ladders will still be a part of the club experience, the overwhelming positive feedback is something the board is taking to heart and is listening to the membership.

**ACTIVITY DIRECTOR**

The Board discussed the need for an Activity Director – this individual would assist with club events such as King / Queen of the court, ladders, and tournaments – help be the liaison between the event coordinators and the BOD. They would also be instrumental with social events such as round robins and potlucks. Recruiting will commence to fill this role.

**GUEST – MARISA BROWN**

Marisa joined the meeting to discuss SPCs footprint in social media and the impact that media could have on the club. Marisa would like to pursue this role for the club, further discussion and a sharing of good ideas commenced. This area will be explored further with a joint effort with Marisa and the BOD.

**Adjournment** - Meeting was adjourned at 7:01pm by Elaine

Minutes submitted by: Elaine Dykhouse, Secretary